



Central  
Washington  
University



**University Pathways**  
400 East University Way  
Ellensburg, WA 98926-7431  
Office: 509-963-1351  
E-mail: universitypathways@cwu.edu

## College in the High School Registration Form

(Complete electronically, then print and sign)

### Course Information

Term \_\_\_\_\_ High School \_\_\_\_\_ City \_\_\_\_\_  
High School City

Course \_\_\_\_\_ Credits \_\_\_\_\_ Instructor \_\_\_\_\_  
Full Name

### Personal Information

Name \_\_\_\_\_  
First Last Middle Initial

Mailing Address \_\_\_\_\_  
Number and Street/PO Box Apt # Zip Code

Student Telephone \_\_\_\_\_ Personal Email \_\_\_\_\_

Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_ High School Graduation year \_\_\_\_\_  
Month/Day/Year

Ethnicity \_\_\_\_\_ Gender \_\_\_\_\_

Are you taking College in the High School courses through another university or college? Yes No

### Disclosure for Program Participants

I agree to inform my legal guardian(s) of the potential costs associated with enrollment in Central Washington University courses when my legal guardian(s) may be financially responsible. I also understand it is my responsibility to inform them of my progress towards high school graduation requirements (information could include: grades, school policies, fees, payments etc). In the event these charges need to be sent to collections, CWU reserves the right to contact the high school for parent name, address and phone number. Additionally, it is my responsibility to notify the University Pathways Office of any and all changes in my enrollment status, such as drops & withdrawals from classes. I also must adhere to all established CWU deadlines and policies.

Central Washington University also reserves the right to determine admission to the university/college and/or registration to specific classes. The student also understands that students in the High School Partnership program have the same rights and responsibilities as any other Central Washington University student. Demographic information is required for state and federal statistics and is requested on a voluntary basis (answers will remain confidential).

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

#### FOR OFFICE USE ONLY

Start Date \_\_\_\_\_  
 End Date \_\_\_\_\_  
 Class Number \_\_\_\_\_  
 Section \_\_\_\_\_  
 Data Entry Date \_\_\_\_\_

CWU Student ID Number

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Placement Test or Course

\_\_\_\_\_

Grade/Score

\_\_\_\_\_



## **Enrollment Checklist**

- Enroll in an approved Central Washington University course at your high school
- If enrolled in math, english, physics, humanities, or foreign language, complete one of the mandatory prerequisite requirements
  - Ask teacher for list of prerequisite scores/grades
  - If SBAC, ACT, SAT, APTP, IB or AP scores, please print and attach with registration form
- Complete & print form
- Be informed of withdrawal and drop deadlines
- Sign form
- If there is a per credit fee associated with the class that is **not** covered by the state, inform parents and/or guardian of the fee
- If needed, have parent and/or guardian sign form
- Return to teacher or designated administrator

## **What Happens Next?**

- MyCWU account
  - A letter will be sent with your MyCWU username and a temporary password. If not, please contact the IT helpdesk at 509-963-2001. If you need assistance in navigating the website, visit MyCWU Help for more information
- Invoice
  - You may be sent an invoice with a self-addressed, postage paid, return envelope  
Contact your high school teacher or administrator to verify whether payment is to be given to high school or CWU
- Interest
  - Central Washington University has implemented the charge of 1% interest monthly on all past due accounts in accordance with RCW 43.17.240. Please be sure to pay any invoice within 30 days to avoid interest
- Transcripts
  - Quarterly grades are NOT mailed to student homes. Students can access their grades via their MyCWU account. For ordering official transcripts, please go to <https://www.cwu.edu/registrar/request-transcripts>
- CWU application waiver
  - Students that participate in our Cornerstone or College in the High School program can waive the application charges to Central Washington University
- Scholarship Resources
  - First-time freshmen with CWU enrollment prior to high school graduation through CWU Cornerstone, CWU College in the High School, or Running Start at CWU will be given a \$500 tuition awarded (provided they have earned a 3.00 cumulative GPA or higher in their CWU courses)