

BOARD MEETING MINUTES  
Monday, December 18, 2017  
St John-Endicott High School HFL Room  
5:00 pm

Janet Leifer called the St John meeting to order at 5:05 p.m.  
Marvin Schmick called the Endicott meeting to order at 5:05 p.m.  
Valerie Brewer led the flag salute.

**Roll Call**

Present from St John were Janet Leifer, Alan Blumenshein, Kelli Melhus, Valerie Brewer and Shantyl McGuire. Present from Endicott were Marvin Schmick, Nancy Anderson, Greta White, Jamie Misner and Debbie Schlomer. Also present were Suzanne Schmick (Superintendent) and Dana Crider (Business Manager). Guests at the meeting included Jim Rogers.

**OATH OF OFFICE:**

Superintendent Suzanne Schmick administered the Oath of Office to new St John board member Kelli Melhus, who replaces Jim Rogers for the St John Director #5 position along with returning St John board member Shantyl McGuire. Superintendent Schmick also administered the oath of office to returning Endicott board members, Debbie Schlomer & Jamie Misner.

**AGENDA/MINUTES**

Alan Blumenshein moved and Shantyl McGuire seconded the motion to approve the board minutes of the November 27, 2017 regular meeting, the board minutes of the November 29, 2017 Sports Board meeting, the board minutes of the December 5, 2017 special meeting and the agenda of the current meeting as mailed. All St John board members agreed. Debbie Schlomer moved and Nancy Anderson seconded the motion to approve the board minutes of the November 27, 2017 regular meeting, the board minutes of the November 29, 2017 Sports Board meeting, the board minutes of the December 6, 2017 special meeting and the agenda of the current meeting as mailed. All Endicott board members agreed.

**GOOD NEWS ITEMS, COMMENTS**

Superintendent Schmick presented outgoing St John board member Jim Rogers with a plaque in appreciation for his years of service on the St John School Board. Thank you Jim!

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

ST JOHN – Valerie Brewer moved and Shantyl McGuire seconded the motion to approve the items on the consent agenda. Approved were the December 2017: payroll warrants #32210467-32210489 in the amount of \$114,004.92 and direct deposit funds in the amount of \$89,990.31; the General Fund accounts payable warrants #32210490-32210538 & #32210556-32210557 in the amount of \$43,345.50; the ASB Fund accounts payable warrants #32210540-32210555 &

#32210558 in the amount of \$18,460.46; the Capital Project Fund accounts payable warrants #32210539 in the amount of \$14,760.40. All St. John board members agreed.

ENDICOTT – Greta moved and Jamie Misner seconded the motion to approve the items on the consent agenda. Approved were the December 2017: payroll warrants #30808313–30808339 in the amount of \$94,469.69 and direct deposit funds in the amount of \$57,865.04; the General Fund accounts payable warrants #30808340-30808381 & #30808386-30808388 in the amount of \$44,495.28; ASB Fund accounts payable warrants #30808382-30808385 & #30808389 in the amount of \$681.58; the Capital Projects Fund accounts payable warrant #30808390-30808391 in the amount of \$40,210.76. Also approved: 2017-18 winter sports supplemental contracts: Megan Dorman – volleyball head coach and Jennifer Johnson – volleyball assistant coach. All Endicott board members agreed.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

The first reading of SJE Policy & Procedure #4120 – School Support Organizations was held. The P/P will be brought back to the January meeting for the second reading and approval.

Details regarding the upcoming Superintendent evaluation were discussed.

### **SUPERINTENDENT’S REPORT**

Superintendent Schmick provided written board reports from both Principal Purvine and Principal Porubek. Superintendent Schmick also updated the boards regarding the approximate mailing date of the school newsletter, her work on the levy promotional materials to be mailed to voters in our districts, our new website transition and her attendance at a leadership training for cooperative school district superintendents.

Dana Crider provided December enrollment reports along with November financial reports for both school districts.

### **COOPERATIVE BOARD MATTERS**

Information was provided to all board members regarding the upcoming WASA Small Schools Conference to be held in Wenatchee, March 12-13, 2018.

### **ADJOURNMENT**

Valerie Brewer moved and Alan Blumenshein seconded the motion to adjourn the St John board meeting. Janet Leifer adjourned the St John board meeting at 5:45 pm. Debbie Schlomer moved and Jamie Misner seconded the motion to adjourn the Endicott board meeting. Marvin Schmick adjourned the Endicott board meeting at 5:45 pm.

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Suzanne Schmick, Superintendent

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Janet Leifer, St. John Board Chair

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Marvin Schmick, Endicott Board Chair