

MANDATORY PUBLIC NOTIFICATIONS

"Choice" Information

Policy 3140, Release of Resident Students, provides information on interdistrict enrollment. Resident parents shall be informed of these options annually. This district central office has available for public inspection the Superintendent of Public Instruction's annual information on enrollment options in the state.

Compulsory Attendance

St. John-Endicott Cooperative School Districts' Policy 3121, Compulsory Attendance, states: "Parent/Guardian of any child eight years of age and under eighteen years of age shall cause such child to attend school and such child shall have the responsibility to and therefore shall attend for the full time when such school may be in session unless the child is enrolled in an approved private school, an educational center as provided in chapter 28A.205 RCW or is receiving home-based instruction. Parents of any child six or seven years old, who have enrolled the child in school, shall cause the child to attend school for the full time when such school may be in session, unless the child is formally withdrawn from enrollment by the parents."

Notification of Right to Privacy and Release of Directory Information

In accordance with the Family Educational Rights and Privacy Act of 1974, every effort will be taken to protect student privacy. You have the right to inspect, review, and request amendments to your student's educational records that parents believe are inaccurate or misleading. (View policy online or Request Policy 3231 at the district office).

Educational records will not be released by the school district without your express written consent, provided, subpoena request shall be honored after you have been notified, provided further, the educational records will be sent, upon request, to another educational institution in the event of student transfer.

St. John-Endicott Cooperative School Districts makes available "directory information". (Directory information includes: name, photograph,

address, phone number, date and place of birth, dates of attendance, participation in sports and activities, height or weight of athletic participants, diplomas and awards received, previous school attended.)

Parent permission is not required for release of "directory information." However, if you do not want the school to release this information without your specific consent, please notify your school office within 10 days of this notice. If notification is not received by that date, we will assume that you have no objection to the release of such information. The district believes it is in the student's best interest to have such information released in school newsletters and community newspapers because of the recognition it gives the child.

Parents have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. These rights transfer to the student when he/she turns 18 years of age or enters a post secondary educational institution at any age. (Detailed information available in district Policy 3231.)

Medication at School

Policy 3416 notes that prescribed or non-prescribed oral medication may be dispensed to students on a scheduled basis for no more than 15 consecutive days upon written authorization from the parent accompanied by a written request from a licensed physician or dentist. If the medication will be administered for more than 15 consecutive days, the physician or dentist must also provide written current and unexpired instructions for the administration of the medication.

Nondiscrimination

The St. John-Endicott Cooperative School Districts are an equal opportunity education institution and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding compliance procedures may be directed to the School District's

Title IX Officer, Section 504 Coordinator, or the Affirmative Action officer. Contact the district office for more information.

Tobacco, Substance Abuse and Dangerous Weapons

State law RCW 28A.120.030 and district Policy 4215 ban the use of all tobacco products on public property including building, grounds and vehicles.

Public Law 101-226, Drug Free Schools and Communities Act, prohibits the sale, possession or use of any alcoholic beverages, illegal substances, or substances purported to be drugs on school grounds or in a reasonable proximity thereto, or at school sponsored events. In addition, persons under the influence of alcohol, illegal substances or substances purported to be drugs, shall not be permitted on school grounds as specified in Policies 3240 and 4200.

It is a violation of state law and district Policy 4210 for any person to carry a firearm or dangerous weapon on school premises, school provided transportation or areas of other facilities being used exclusively for school activities.

These bans apply to all students enrolled in the district's schools, all persons employed by the district and all other persons during the time they are in/on school district property.

Sexual Harassment

The St. John-Endicott Cooperative School Districts are committed to a positive and productive educational and working environment free from discrimination, including sexual harassment, intimidation or bullying. The district prohibits sexual harassment of or by students and employees of the district. (Policy 5011).

Child Find

It is the policy of the school district to provide a Free and Appropriate Public Education to ALL students. The school district has the policy to locate and identify all resident students enrolled in school or not aged three through 21 who are suspected of having a disability who are not currently receiving special education and related services and who may be eligible for those services. A parent may refer their child for services in writing

if they feel there is a need. At which time data will then be collected and analyzed for review. After reviewing all data determination will be made as to whether a special education evaluation is needed. Contact Missy Repp (509) 657-3523 (Endicott) or Andrea Peck (509) 648-3336 (St. John).

Public Participation

It is the policy of the school district to permit all parents and/or legal guardians the access to inspect and review any education records relating to your child that have been collected.

These policies and procedures are outlined in the School Board Policy and Procedures 3231 and 2161, available online and at the District Office.

Parent and Student Rights in Federal Programs

All instructional materials, including supplementary materials and teachers manuals, used with any survey, analysis or evaluation in a program or project supported by federal funds are available for inspection by parents and guardians.

No student will be required as part of any project or program supported by federal funds to submit to a survey, analysis or evaluation that reveals information concerning political affiliations; potentially embarrassing mental or psychological problems; sexual behavior and attitudes; illegal, anti-social, self-incriminating or demeaning behavior; critical appraisals of close family members; privileged or similar relationships; or income, other than information necessary to establish eligibility for a program; without the prior consent of adult or emancipated students, or written permission of parents.

Immunizations

Immunization Law and Policy 3413 requires that all students admitted to Preschool through 12th grade must present proof of immunizations on, or before, the first day of attendance. Students who do not comply will be excluded from school until the requirements are met. For information concerning immunizations contact the school nurse or the Administration Office at 657-3523 (Endicott) or 648-3336 (St. John).

McKinney-Vento Homeless Education Assistance Act

If you live in a shelter, motel, vehicle, campground, on the street or in an abandoned building, trailer, or other inadequate accommodations, or doubled up with friends or relatives because you cannot find affordable housing you have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act. For more information call the district office at 657-3523 (Endicott) or 648-3336 (St. John).

AHERA Notice

The St. John-Endicott Cooperative School Districts have had their facilities inspected by an accredited asbestos inspector as required by law. An asbestos management plan has been developed and is on file for your inspection in the office of the superintendent. The school district is in compliance with all federal and state regulations concerning asbestos.

Pesticide Notification

The District shall comply with all legal requirements for record keeping regarding the application of pesticides to school grounds or school facilities. The St. John-Endicott Cooperative School Districts do not regularly apply any pesticides. Bee and ant traps and occasional application of hornet spray may be used. As needed, "Roundup", "Horsepower" and "R-11 Activator" are used as herbicides.

Individuals with Disabilities Education Act (IDEA)

Under the IDEA, St. John-Endicott Cooperative School Districts provide a copy of procedural disability safeguards upon request. Please contact the district office if you would like one.

Special Education IDEA Part B

Policies and procedures and any required evaluations, plans, and reports relating to the Special Education IDEA Part B program are available to the public, upon request, through the District's Special Education Office and the Superintendent's Office.

Title IX/504/ADA

The St. John-Endicott Cooperative School District complies with all federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in education programs and/or extracurricular school activities. Inquiries regarding compliance and/or grievance procedures may be directed to the School District's Title IX/RCW28A.640 Officer, Bruce Porubek, Endicott or Mark Purvine, St. John, or Section 504/ADA Coordinator Suzanne Schmick at 308 School Drive, Endicott, WA 99125 (509) 657-3523 or 301 W. Nob Hill, St. John, WA 99171 (509) 648-3336.

Title I

Title I is a remedial education program designed to help students who require some assistance in reading, math, or language arts. If you would like information about this program or would like to meet to give input concerning the program, please contact the elementary school principal at (509) 647-3523 Endicott or (509) 648-3336 St. John.

School-Parent Compact

Parents of students receiving Title I or Learning Assistance Program services in reading, writing and/or math are asked to complete a School-Parent Compact. The compact explains roles and responsibilities for supporting a student in learning.

Legislation Regarding Military Recruiters

Section 9528 of the No Child Left Behind Act, also known as Armed Forces Recruiter Access to Students and Student Recruiting information, requires schools to provide student contact information to military recruiters and institutes of higher education unless a parent has opted out of providing such information.

Teacher Qualifications

Federal law permits parents of children in Title I Schools to request information on the professional qualifications of their child's teachers. Specifically, parents have the right to ask for the following information:

- Whether OSPI has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether OSPI has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees and, if so, the subject of the degrees.
- Whether any teacher's aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

If you would like to receive any of this information, please contact your child's school. If you would like to know if your child's school is a Title I School and/or receive any of this information, please contact the district office at 657-3523 (Endicott) or 648-3336 (St. John).

College Credit Program Information

St. John-Endicott High School has information available concerning the entrance requirements and the availability of programs in the local area that lead to college credit. These include classes such as advanced placement, running start, tech-prep, skill centers, college in the high school and international baccalaureate programs. In addition, the high school has the names and contact information of other public or private entities offering such programs, including online advanced placement programs, if the school has knowledge of such entities. For more information on programs and offerings available to St. John-Endicott High School students, contact the high school counseling department.

School Report Card

The St. John-Endicott Cooperative Schools are dedicated to the success of all of our students. Our staff is committed to ensuring that each student has every opportunity to reach their full potential and focuses on the State's learning standards to achieve this. Every year students in grades 3-10 are assessed using the State's approved assessment system. Washington State provides assessment data for each of our schools and districts. The information can be accessed at <http://reportcard.ospi.k12.wa.us/summary.aspx?groupLevel=District&scho-olld=290&reportLevel=District&year=2013-14> (for St. John) and at: <http://reportcard.ospi.k12.wa.us/summary.aspx?groupLevel=District&scho-olld=288&reportLevel=District&year=2013-14> for Endicott School District. By following these web-addresses you will find achievement data, participation rates, AYP summary data, teacher qualifications, information regarding the NAEP assessment, and other pertinent student and district related material. If you would like more information regarding the School Report Card please contact the building principals or the school counselor.