

# St. John School District

## APPLICATION FOR THE POSITION OF PRINCIPAL

*This application form will be used as a working document by the screening committee. Please complete the entire form. If there is not sufficient space on any blank to finish an answer, please attach an additional page(s) and indicate which answer you are completing. Please type or print all answers.*

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### PERSONAL INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle /Initial: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

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### PRESENT EMPLOYMENT INFORMATION

Present Position/Title: \_\_\_\_\_

Employer Name/Address: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Annual Budget: \_\_\_\_\_ Current Salary: \_\_\_\_\_

Number of Employees You Supervise: \_\_\_\_\_ Student Enrollment (if applicable): \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

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### PREVIOUS EMPLOYMENT HISTORY: List other full-time employment in reverse chronological order:

Position/Title	Organization/Location	Dates	Grade Level	Enrollment
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Do you have or qualify for a Washington State Principal's Certificate? \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_ If yes, explain \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**EDUCATION:** List Education in reverse chronological order.

Institution	Dates Attended	Major/Minor	Degrees

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**REFERENCES:** List the names of four persons who know of your professional work and qualifications. Include at least two school board members.

Name	Position	Address	Phone

Do you wish to place any restriction on contacting these and other references? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

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My signature below authorizes the St. John School District to conduct a background investigation, including criminal convictions, driving records, previous employment and personal references, as part of the application process. I hereby consent to the release of all information related to this investigation, and release the School District and any individuals or groups that might assist in any background checks related to hiring for this position, from any liability in connection with the use of this information.

I hereby certify that the information contained in this application and otherwise provided by me as part of the application process is complete and true. I understand that any false or misleading information provided by me will constitute sufficient grounds for disqualification of my application, or in the event I am employed by the St. John School District, for my dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

MAIL COMPLETED MATERIALS TO: St John School District  
Attn: Mr. Jim Baldwin  
301 W Nob Hill  
St John, WA 99171

St John School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator & Civil Rights Compliance Coordinator: Jim Baldwin, Superintendent, 301 W Nob Hill, St John, WA 99171, 509-648-3336, [jbaldwin@stjohn.wednet.edu](mailto:jbaldwin@stjohn.wednet.edu); Section 504/ADA Coordinator: Mike Suhling, Principal, 301 W Nob Hill, St John, WA 99171, 509-648-3336, [msuhling@stjohn.wednet.edu](mailto:msuhling@stjohn.wednet.edu).